

HOLLAND JUNIOR SCHOOL

Code of Conduct for Visitors to Schools within The Pioneer Academy

Date written: May 2019

Date to be reviewed: May 2023

Vision

The Pioneer Academy promotes and achieves excellence by ensuring the very best care and guidance for every child within our family of schools. It recognises the importance of outstanding teaching and learning by actively encouraging creativity and innovation, whilst having consistent standards of behaviour and attendance. Treating everyone as equal, whilst celebrating diversity, is a non-negotiable; protecting all through safeguarding, health and safety and welfare is paramount.

Overview

All schools within The Pioneer Academy are welcoming, supportive and inclusive environments. It is important that all members of the school communities within our family of schools work together for the benefit of our pupils. We are proud of our good reputation and we depend on the entire school community to help the leaders, managers, governors and staff enhance our children's learning, progress and overall development.

Our pupils are very fortunate to be members of supportive and caring educational communities, which include their parents, carers and guardians* and a range of school staff. Our parents recognise that educating children is a process that benefits from constructive partnerships between home and school and understand the importance of a good working relationship to equip children with the necessary skills to become effective citizens. For these reasons we welcome and encourage parents to participate fully in the life of our schools.

The purpose of this code is to provide a reminder to all visitors, including parents, about expected conduct to ensure a safe and positive school environment for our children. We seek to promote a culture of mutual respect, care and consideration for others. In order to achieve this, all adults are expected to model respectful and courteous conduct.

Approved by: School Board

Approved on:

Review date:

Responsibility for review: Head Teacher recommend to the School Board

**Please note: the word 'parent' is used to represent parents, carers and guardians.*

At Holland Junior School we are a happy, friendly and caring school at the heart of our community. Hand in hand with our families, we have high expectations which nurture the successes, growth and happiness of every child. Children will leave our school with lasting memories and the skills to blossom in their future.

Invited visitors, including parents, are welcomed on to the school premises by permission of the school. In the unlikely event of a visitor acting in an aggressive manner then this invitation may be withdrawn for a specified period of time.

We expect all visitors to show respect and consideration for others by:

- Supporting the respectful ethos of the school by setting a good community both on school premises and in its immediate area;
- Parking carefully and in good time for the safety of the children, yourself and all road users, by avoiding parking, waiting or stopping in areas presently indicated by “zigzags” or in front of the school’s gates or neighbouring properties’ drives, which must be kept clear at all times;
- Respecting the school environment, including keeping the school tidy by not littering;
- Not bringing animals onto school grounds for health and safety reasons (even if they are being carried), unless it is for educational purposes and with the express prior permission from the Head Teacher;

We ask all visitors, who are also parents of a child/children in the school to:

- Allow plenty of time so that children arrive ready for a punctual start of the school day, to avoid disruption to their own learning and that of other pupils. If your child is late – after 8.50am, please ensure they register through the main school office.
- Work cooperatively with all staff for the benefit of the children. We ask you to contact the school to deal with any questions, issues or concerns. The school will discuss and clarify specific events, issues and queries in order to bring about a positive solution;
- Ensure your own children’s behaviour is positive, polite and respectful. We ask you to seek the support of a member of staff in the event that your child’s actions may lead to conflict, aggressive or unsafe behaviour;
- Not enter your child’s classrooms before the school day begins (unless by prior appointment with your child’s teacher) in order to allow teachers to fully prepare for the day;
- Request appointments and give messages for the class teachers through contact books or via the school office;

In order to support the positive ethos of the family of schools within The Pioneer Academy, we will not tolerate:

- Disruptive behaviour which interferes with teaching, learning or administration within the school;
- Loud and/or offensive language or displaying temper;
- Threatening, aggressive or intimidating conversations or behaviour towards another adult or child;

- Abusive, threatening or damaging emails, phone, text or social network messages relating to the school;
- Anyone being under the influence of alcohol or drugs on the school premises;
- Smoking on the school premises;
- Damaging or destroying school property.

The Head Teacher and the School Board may seek to prohibit an adult from entering the school grounds if their conduct places the safety of our pupils and adults at risk. An aggressive manner or behaviour may be reported to the appropriate authorities.

Review

The School Board will formally review this policy every two years. The School Board may however, review the policy earlier than this, if the government introduces new regulations, or if the School Board receives recommendations on how the policy might be improved.